

Saanich Peninsula Parish
Proposed Budget 2018

summary - income and expenses

		YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
INCOME							
COLLECTIONS - assessable	sch 1	259,991	265,554	260,048	263,000	181,115	255,000
DONATIONS		23,460	1,220	3,525	-	3,898	
FACILITY RENTAL	sch 2	9,320	13,205	13,774	12,000	10,969	12,500
MISCELLANEOUS	sch 2	3,170	3,285	2,040	850	962	900
TOTAL INCOME		295,941	283,264	279,387	275,850	196,944	268,400
OPERATING EXPENSES							
DIOCESAN ASSESSMENTS	sch 4	58,112	59,827	58,929	57,500	41,150	56,100
PASTORAL	sch 4	38,498	40,047	40,655	77,875	43,368	99,500
LITURGY	sch 4	2,148	2,408	2,435	2,800	903	3,200
ADULT EDUCATION	sch 4	903	1,154	-	1,100	-	1,500
CHILDRENS' EDUCATION	sch 4	1,464	433	166	1,100	-	1,500
YOUTH	sch 5	-	-	-	500	-	300
HOSPITAL	sch 5	1,960	1,960	1,960	1,960	160	1,960
MUSIC	sch 5	5,677	6,527	2,621	5,800	293	5,400
LIBRARY	sch 5	630	698	-	500	18	700
OUTREACH	sch 5	-	-	-	300	-	100
FELLOWSHIP	sch 5	12	284	261	500	-	300
OTHER MINISTRY	sch 5	900	909	706	1,400	2	1,500
CHARITABLE DISBURSEMENTS	sch 5	26,200	26,200	25,200	30,700	-	30,700
CHURCHES	sch 6	22,844	24,333	27,093	27,880	22,531	33,400
RECTORY	sch 7	6,613	6,753	6,455	7,650	6,296	8,300
GENERAL ADMINISTRATION	sch 7	41,537	41,924	43,551	46,877	29,961	50,755
TOTAL OPERATING EXPENSES		207,498	213,457	210,032	264,442	144,682	295,215
TOTAL OPERATING NET INCOME		88,443	69,807	69,355	11,408	52,262	(26,815)
add EXTRAORDINARY REVENUE	sch 8	17,915	21,650	78,466	12,000	18,451	11,900
less EXTRAORDINARY EXPENSES	sch 8	(36,579)	(2,000)	(74,134)	(12,000)	(18,517)	-
PARISH INCOME (DEFICIT) - no amortization costs		69,779	89,457	73,687	11,408	52,196	(14,915)
less AMORTIZATION	sch 8	(34,244)	(23,876)	(27,228)	(23,878)	(20,398)	(27,197)
PARISH INCOME (DEFICIT) with amortization		35,535	65,581	46,459	(12,470)	31,798	(42,112)

**Saanich Peninsula Parish
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sch 1 - collections

	YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
Collections - envelopes - Sundays	220,031	222,661	216,015	225,000	152,725	213,000
New Year	1,241	1,261	1,693	1,500	4,842	2,000
Easter	8,263	7,859	7,413	7,500	6,650	8,000
Christmas	6,650	7,785	11,491	6,500	-	9,000
Initial	1,113	1,094	1,060	1,000	1,207	1,000
Loose collections - Sundays	22,693	24,894	22,376	21,500	15,691	22,000
TOTAL COLLECTIONS ASSESS	259,991	265,554	260,048	263,000	181,115	255,000

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sch 2 - rental and misc income

	YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
Facility Rental Income						
Church rental income	7,470	12,305	10,849	11,000	7,629	10,200
Rentals for Weddings, Funerals	1,850	900	2,925	1,000	3,340	2,300
Total Facility Rental Income	9,320	13,205	13,774	12,000	10,969	12,500
Miscellaneous Income -						
Religious education - children fees	625	150	125	150	-	-
Religious education - children books			0	-	-	-
Envelope reimbursement					-	-
US exchange			0	-	-	-
Flowers, candles, booklets	644	215	225	-	85	-
Parish retreat	680					-
Word Among us		840		-	-	-
Carpet Cleaning from Knights		700	500	-	310	-
Photo copying / Office use	50	327	100	-	40	-
Music ministry donation			150		-	-
Missals	745	835	930	700	527	900
Website						
Miscellaneous	426	218	10			-
	3,170	3,285	2,040	850	962	900

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sch 4 - pastoral expenses

	YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
Diocesan Assessment						
- diocese	58,112	59,827	58,929	57,500	41,150	56,100
Total Diocesan Assessment	58,112	59,827	58,929	57,500	41,150	56,100
Pastoral						
Priest's salary and benefits - Fr Rolf	33,816	34,380	35,139	39,800	26,917	41,700
Priest's salary and benefits - Fr Thomas				29,850	11,848	47,100
Replacements priests	362	140	694		-	0
Priests' Salaries	34,178	34,520	35,833	69,650	38,765	88,800
Priests - vehicle expenses	1,725	1,532	1,363	3,500	1,200	3,500
Priests' Retreats	273	696	1,163	525	1,063	2,000
Priests retirement fund	1,471	1,471	1,471	2,625	673	1,500
Disability Fund	600	600	600	1,050	1,103	1,500
Tenant Insurance	251	225	225	525	450	500
Cell Phones (\$140 x 12)					114	1,700
Other		1,003		-	-	0
Total Priests' expenses	4,320	5,527	4,822	8,225	4,603	10,700
Total Pastoral	38,498	40,047	40,655	77,875	43,368	99,500
Liturgy						
Altar/Votive candles	17	22	436	100	-	200
Flowers	68	244	187	500	-	500
General sacramental supplies	1,202	1,096	1,042	1,000	787	1,200
Liturgical books and supplies		135		200	116	200
Mass cards		110	75	100		100
Missals - Sunday and Childrens	861	789	625	800	-	900
Other Liturgy		12	70	100	-	100
Gross Liturgy costs	2,148	2,408	2,435	2,800	903	3,200
Adult Education						
Training Pastoral Care			-	-		0
RCIA supplies and resources			-	-		300
Parish Retreat	680		-	1,000		700
Other Adult Ed expenses	223	1,154		100		500
Total Adult education costs	903	1,154	-	1,100	-	1,500
Childrens' Education						
Celebrations and meetings			-	-		0
Summer Camp/picnics			-	400		0
Students books and materials	217	433	118	300		450
Confirmation and First Communion			48	300		50
Rel Ed supplies	374		-	100		350
Religious Ed Co-ordinator	873		-	-		650
Gross childrens' education costs	1,464	433	166	1,100	-	1,500

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sch 5 expenses

	YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
Youth Ministry						
Youth books and supplies	84			500		100
Youth Choir Director	222			-		200
Youth celebrations - retreats				-		0
Total Youth Ministry			-	500	-	300
Hospital Ministry						
Hospital Ministry	1,800	1,800	1,800	1,800		1,800
Membership	160	160	160	160	160	160
Total Hospital Ministry	1,960	1,960	1,960	1,960	160	1,960
Music Ministry						
Equipment and instrument maintenance		576	3	300	4	1,200
Music and copyrights	824	1,217	946	1,500	289	1,200
Instrumentalists	4,853	4,701	1,822	4,000		3,000
Other		33				
Total Music Ministry	5,677	6,527	2,771	5,800	293	5,400
Music Ministry Recovery			(150)			
Net Music Ministry	5,677	6,527	2,621	5,800	293	5,400
Library						
Books and periodicals	630	698	-	500	18	700
Total Library	630	698	-	500	18	700
Outreach						
Other				300		100
Total Outreach	0	0	-	300	-	100
Fellowship						
Social and Hospitality	12	284	261	500		300
Total Fellowship	12	284	261	500	-	300
Other Ministry						
Parish Photo Directory				500		500
Collection envelopes	766	709	686	800		800
Other	134	200	20	100	2	200
Gross Other Ministry	900	909	706	1,400	2	1,500
Charitable Disbursements						
Local qualified	6,000	6,000	6,000	28,000		28,000
National Qualified	4,500	4,000	4,500			
International Qualified	14,500	15,000	12,500			
Local support not Qualified						
Scholarships			1,500	1,500		1,500
Donation to Dominicans	1,200	1,200	1,200	1,200		1,200
Emergency Relief						0
Total Charitable Disbursements	26,200	26,200	25,700	30,700	-	30,700
less Emergency Relief Reserve						
less donation to sholarship fund			(500)			
Net Charitable Donations	26,200	26,200	25,200	30,700	-	30,700

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sch 6 church + rectory expenses

	YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
Property - Churches						
Insurance	6,833	6,869	7,470	7,200	4,716	7,500
Property Taxes - re water infrastructure		180	180	180	180	200
Repairs and Maintenance	1,860	2,317	3,702	2,500	5,177	7,500
Furniture & equipment <\$250		365	93	500	54	350
Security	481	776	955	800	710	1,100
Snow removal			0	500	0	500
Fire inspection	505	710	964	1,000	594	900
Landscaping	446	317	385	500	66	500
Utilities	7,465	7,742	8,284	9,000	7,050	9,300
Janitorial services	4,390	4,743	4,403	5,000	3,579	4,700
Janitorial supplies	864	314	657	700	405	850
Operating Costs - Churches	22,844	24,333	27,093	27,880	22,531	33,400
Amortization of churches	15,516	15,516	15,516	15,510	11,637	15,516
Property - Rectory						
Insurance	950	960	1,040	1,000	671	1,000
Property Taxes	2,996	2,695	2,627	3,000	1,926	3,000
Repairs and maintenance	267	501	0	750	1,074	1,000
Telephone and cable	1,361	1,580	1,583	1,700	1,180	1,600
Utilities	1,039	1,017	1,205	1,200	1,445	1,700
Operating Costs - rectory	6,613	6,753	6,455	7,650	6,296	8,300
Amortization of rectory	7,116	7,116	7,116	7,120	5,337	7,116

**Saanich Peninsula Parish
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sch 7 - administration expenses

	YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
General Administration						
Bank charges	530	557	549	600	414	550
Travel	148	134	125	150	-	150
Salaries and benefits - support staff x .60 x	28,913	28,919	31,106	30,600	20,285	36,250
Salaries and benefits - part time book-keep	6,737	6,867	7,000	7,200	5,703	7,300
Salaries and benefits - office admin						0
Casual help			-	-		0
WCB	3	3	1	5	1	5
Loss on disposal of fixed assets			-	-	-	0
Computer expense	419	365	297	2,761	454	2,000
Internet and website	1,229	1,055	1,393	1,500	782	1,400
Office equipment - repairs and maintenance	33		87	100	-	100
Office supplies	138	843	485	600	221	600
Photocopying - maintenance and repairs	1,437	1,345	494	700	496	700
Photocopying - paper	329	338	464	500	464	450
Postage, freight and customs	263	229	87	100	29	100
Printing	68	100	-	761	-	100
Telephone	1,290	1,169	1,463	1,300	1,112	1,600
Miscellaneous	0		-	-	-	0
Subtotal Office supplies and expenses	41,537	41,924	43,551	46,877	29,961	50,755
Amortization of furniture & equipment	11,612	1,244	1,326	1,248	994	1,325

Saanich Peninsula Parish
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sch 8 - extraordinary items

	YEAR ENDED DEC 31 2014	YEAR ENDED DEC 31 2015	YEAR ENDED DEC 31 2016	BUDGET 2017	ACTUAL TO SEPT 30 2017	PROPOSED BUDGET 2018
EXTRAORDINARY INCOME						
BEQUESTS						
Bequests - non designated			-	-	-	
Bequests - designated			-	-	-	
TOTAL BEQUESTS	-	-	-	-	-	-
APPROVED SPECIAL PROJECTS						
Construction and Asset donations	2,340	2,495	2,260	2,000	1,185	-
Ministry Outreach Support					2,000	-
MIC Bank Account - interest (\$680,000 x 1.75%)	7,836	10,706	10,887	10,000	8,315	11,900
MIC Reservices			56,687	0		-
Annual Appeal	7,739	8,449	8,632	0	6,951	-
TOTAL EXTRAORDINARY INCOME	17,915	21,650	78,466	12,000	18,451	11,900
EXTRAORDINARY EXPENSES						
APPROVED SPECIAL PROJECTS						
Appeal funds - donations	7,739		17,081	0		0
Stained Glass Windows				0		0
Renovations & repairs; Capital Projects	5,940	1,400	55,903	12,000		0
Bathroom at Rectory					8,452	0
Kitchen renovations				0	7,175	0
Designated Bequests& donations disburse	22,900	600	1,150	0	2,890	0
TOTAL APPROVED SPECIAL PROJECTS	36,579	2,000	74,134	12,000	18,517	-
TOTAL EXTRAORDINARY EXPENSES	36,579	2,000	74,134	12,000	18,517	-
AMORTIZATION						
- ST Elizabeth Church	13,632	13,632	13,632	13,626	10,224	13,632
- Our Lady of the Assumption	1,884	1,884	1,884	1,884	1,413	1,884
- Rectory	7,116	7,116	7,116	7,120	5,337	7,116
- Artworks			3,270		2,430	3,240
- Furniture & Equipment	11,612	1,244	1,326	1,248	994	1,325
TOTAL AMORTIZATION	34,244	23,876	27,228	23,878	20,398	27,197