

		YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
INCOME					
COLLECTIONS - assessable	sch 1	246,071	255,000	182,626	246,000
DONATIONS	sch 1	9,293	-	6,455	-
FACILITY RENTAL	sch 2	11,467	12,500	8,198	12,000
MISCELLANEOUS	sch 2	6,447	900	2,116	900
TOTAL INCOME		273,278	268,400	199,395	258,900
OPERATING EXPENSES					
DIOCESAN ASSESSMENTS	sch 4	55,987	56,100	41,839	55,440
PASTORAL	sch 4	65,676	99,500	62,897	57,570
LITURGY	sch 4	2,317	3,200	1,003	3,300
ADULT EDUCATION	sch 4	899	1,500	1,819	2,800
CHILDRENS' EDUCATION	sch 4	13	1,500	-	1,500
YOUTH	sch 5	-	300	-	300
HOSPITAL	sch 5	160	1,960	-	160
MUSIC	sch 5	633	5,400	652	5,600
LIBRARY	sch 5	53	700	457	700
OUTREACH	sch 5	-	100	-	-
FELLOWSHIP	sch 5	-	300	482	700
OTHER MINISTRY	sch 5	3,129	1,500	1,434	1,000
CHARITABLE DISBURSEMENTS	sch 5	28,050	30,700	26,200	27,700
CHURCHES	sch 6	31,865	33,400	25,584	34,350
RECTORY	sch 6	8,897	8,300	6,000	10,500
GENERAL ADMINISTRATION	sch 7	43,229	51,305	35,501	44,600
TOTAL OPERATING EXPENSES		240,908	295,765	203,868	246,220
TOTAL OPERATING NET INCOME		32,370	(27,365)	(4,473)	12,680
add EXTRAORDINARY REVENUE	sch 8	22,198	11,900	20,984	21,520
less EXTRAORDINARY EXPENSES	sch 8	(19,726)	-	(700)	(7,000)
PARISH INCOME - no amortization costs		34,842	(15,465)	15,811	27,200
less AMORTIZATION	sch 8	(27,324)	(27,197)	(20,398)	(27,200)
PARISH INCOME (DEFICIT) with amortizatic		7,518	(42,662)	(4,587)	0

	YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
Collections - envelopes - Sundays	206,951	213,000	157,823	210,000
New Year	4,842	2,000	1,765	2,000
Easter	6,650	8,000	3,060	3,000
Christmas	4,364	9,000		5,000
Initial	1,207	1,000	1,204	1,000
Loose collections - Sundays	22,057	22,000	18,774	25,000
TOTAL COLLECTIONS ASSESS	246,071	255,000	182,626	246,000

Donations

General	5,053		525	
Designated	4,240		700	
Sacramental			4,440	
Flowers			175	
Retreats			615	
TOTAL DONATIONS	9,293	-	6,455	-

Please note: This category of donation (like funerals and weddings) is random and can not be relied upon - hence it is not budgeted for.

	YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
Facility Rental Income				
Church rental income	11,467	10,200	8,198	12,000
Rentals for Weddings, Funerals		2,300		
Total Facility Rental Income	11,467	12,500	8,198	12,000
Miscellaneous Income -				
Religious education - children fees		0	75	-
Religious education - children books	150	0		-
Ministry Outreach Support	1,000	0		-
Ministry Education Support	1,885			-
Other Ministry fees	90			-
US exchange		0		-
Flowers, candles, booklets		0		-
Parish retreat		0		-
Word Among us		0	235	-
Carpet Cleaning from Knights	500	0		-
Photo Directory	1,530		1,015	-
Photo copying / Office use	310	0	115	-
Music ministry donation		0		-
Missals	955	900	50	900
Website				-
Miscellaneous	27	0	626	-
	6,447	900	2,116	900

	YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
Diocesan Assessment				
- diocese	55,987	56,100	41,839	55,440
Total Diocesan Assessment	55,987	56,100	41,839	55,440
Pastoral				
Priest's salary and benefits - Fr Rolf	35,933	41,700	30,501	41,500
Priest's salary and benefits - 2nd priest, 5 months	22,073	47,100	32,972	18,750
Replacements priests - vacation relief		0		4,000
Priests' Salaries	58,006	88,800	63,473	64,250
Sacramental Offerings (see schedule 1 note)	2,100		2,220	
Pastor's - vehicle expenses	2,530	3,500	1,773	2,400
Second Priest's vehicle expenses - 5 months			1,315	750
Priests' Retreats	1,173	2,000	1,361	1,300
Priests retirement fund	1,471	1,500	1,582	1,500
Disability Fund	600	1,500	450	600
Cell Phones	796	1,700	1,423	1,345
Tenant Insurance		500	500	425
Other expenses		0		
Total Priests' expenses	8,670	10,700	10,624	8,320
Pastor fees from St. Jean Baptiste	(1,000)		(11,200)	(15,000)
Total Pastoral	65,676	99,500	62,897	57,570
Liturgy				
Altar/Votive candles		200		200
Flowers	297	500	66	500
General sacramental supplies	1,161	1,200	892	1,300
Liturgical books and supplies	116	200	45	200
Mass cards	-	100		100
Missals - Sunday and Childrens	743	900		900
Other Liturgy		100		100
Gross Liturgy costs	2,317	3,200	1,003	3,300
Adult Education				
Training Pastoral Care	899	0		-
RCIA supplies and resources		300		300
Parish Retreat		700	1,819	2,000
Other Adult Ed expenses		500		500
Total Adult education costs	899	1,500	1,819	2,800
Childrens' Education				
Celebrations and meetings		0		-
Summer Camp/picnics		0		-
Students books and materials		450		450
Confirmation and First Communion		50		50
Rel Ed supplies	13	350		350
Religious Ed Co-ordinator		650		650
Gross childrens' education costs	13	1,500		1,500

	YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
Youth Ministry				
Youth books and supplies		100		100
Youth Choir Director		200		200
Youth celebrations - retreats		0		-
Total Youth Ministry	-	300	-	300
Hospital Ministry				
Hospital Ministry		1,800		
Membership	160	160		160
Total Hospital Ministry	160	1,960	-	160
Music Ministry				
Equipment and instrument maintenance	4	1,200		1,200
Music and copyrights	629	1,200	652	1,400
Instrumentalists		3,000		3,000
Other				-
Total Music Ministry	633	5,400	652	5,600
Music Ministry Recovery				
Net Music Ministry	633	5,400	652	5,600
Library				
Books and periodicals	53	700	457	700
Total Library	53	700	457	700
Outreach				
Other		100		
Total Outreach	-	100	-	-
Fellowship				
Social and Hospitality		300	482	700
Total Fellowship	-	300	482	700
Other Ministry				
Parish Photo Directory	2,411	500	680	-
Collection envelopes	716	800	747	800
Other	2	200	7	200
Gross Other Ministry	3,129	1,500	1,434	1,000
Charitable Disbursements (10% of collections)				
		28,000		25,000
Local qualified	4,300		2,500	
National Qualified	2,000		4,000	
International Qualified	17,500		18,500	
Local support not Qualified	50			
Scholarships	3,000	1,500	1,500	1,500
Donation to Dominicans	1,200	1,200	1,200	1,200
Emergency Relief		0		
Total Charitable Disbursements	28,050	30,700	27,700	27,700
less Emergency Relief Reserve				
less donation to sholarship fund			(1,500)	
Net Charitable Donations	28,050	30,700	26,200	27,700

	YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
Property - Churches				
Insurance	6,438	7,500	5,167	7,500
Property Taxes - re water infrastructure	180	200	180	200
Repairs and Maintenance	9,291	7,500	5,044	7,500
Furniture & equipment <\$250	54	350	300	350
Security	640	1,100	523	1,100
Snow removal		500	0	500
Fire inspection	738	900	3,330	1,500
Landscaping	490	500	35	400
Utilities	8,785	9,300	6,343	9,300
Janitorial services	4,727	4,700	3,184	5,000
Janitorial supplies	522	850	1,478	1,000
Operating Costs - Churches	31,865	33,400	25,584	34,350
Amortization				
St Elizabeths Church	13,632	13,632	10,224	13,635
Artworks	3,240	3,240	2,430	3,240
Our Lady of Assumption Church	1,884	1,884	1,413	1,884
	18,756	18,756	14,067	18,759
Property - Rectory				
Insurance	911	1,000	720	1,000
Property Taxes	2,568	3,000	1,736	3,000
Repairs and maintenance	1,074	1,000	141	1,000
Telephone and cable	2,219	1,600	1,531	2,500
Utilities	2,125	1,700	1,872	3,000
Operating Costs - rectory	8,897	8,300	6,000	10,500
Amortization of rectory	7,116	7,116	5,337	7,116

**Saanich Peninsula Parish
Proposed Budget 2019**

sch 7 - administration expenses

	YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
General Administration				
Bank charges	536	550	428	550
Travel		150		150
Salaries and benefits - administrator	28,621	36,250	28,939	34,000
Salaries and benefits - part time book-keeper	7,488	7,300	1,513	
Casual help / Contracted services		-		3,000
WCB	2	5	17	20
Loss on disposal of fixed assets		-		-
Computer expense	2,302	2,000	1,141	1,500
Internet and website	1,015	1,400	964	1,400
Office equipment - repairs and maintenance		100	105	100
Office supplies	379	600	45	600
Photocopying - maintenance and repairs	828	700	509	900
Photocopying - paper	464	450	463	450
Postage, freight and customs	71	100		100
Printing		100		100
Telephone	1,523	1,600	1,377	1,730
Miscellaneous		-		-
Subtotal Office supplies and expenses	43,229	51,305	35,501	44,600
Amortization of furniture & equipment	1,452	1,325	994	1,325

	YEAR ENDED DEC 31 2017	BUDGET 2018	ACTUAL TO SEPT 30 2018	PROPOSED BUDGET 2019
EXTRAORDINARY INCOME				
BEQUESTS				
Bequests - non designated				
Bequests - designated				
TOTAL BEQUESTS		-	-	0
APPROVED SPECIAL PROJECTS				
Construction and Asset donations	2,304	-	1,245	
MIC Bank Account - interest (\$660,000 x 2.2%)	11,911	11,900	10,494	14,520
MIC Reserves		-		
Annual Appeal	7,983	-	7,545	7,000
First Nations ministries		-	1,700	
TOTAL EXTRAORDINARY INCOME	22,198	11,900	20,984	21,520
EXTRAORDINARY EXPENSES				
APPROVED SPECIAL PROJECTS				
Project to be determined				7,000
Bathroom at Rectory	8,452	0		
Kitchen renovations	7,984	0		
Designated Bequests & donations disbursed	3,290	0	700	
TOTAL APPROVED SPECIAL PROJECTS	19,726	-	700	7,000
TOTAL EXTRAORDINARY EXPENSES	19,726	-	700	7,000
AMORTIZATION				
- ST Elizabeth Church	13,632	13,632	10,224	13,635
- Artworks	3,240	3,240	2,430	3,240
- Our Lady of the Assumption	1,884	1,884	1,413	1,884
- Rectory	7,116	7,116	5,337	7,116
- Furniture & Equipment	1,452	1,325	994	1,325
TOTAL AMORTIZATION	27,324	27,197	20,398	27,200